

## Class Registration Form

Complete this form and mail it with your payment to:

**Chattahoochee Handweavers Guild, Education Department**  
**P.O. Box 889244**  
**Atlanta, GA 30356**

Make checks payable to: **Chattahoochee Handweavers Guild**

(Please do not include supply fees in check amount. Supply fees are payable to the instructor on the first day of class.)

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

### **REGISTER ME FOR THESE CLASSES:**

<b>Class No.</b>	<b>Starting Date</b>	<b>Class Title</b>	<b>Cost</b>
<b>TOTAL</b>			

**Registration:** Registration opening and closing dates for each class are as indicated in the schedule. Students are accepted on a first-come basis, based on receipt of payment.

**Confirmation:** Unless you are otherwise notified, classes will start on the days, dates, and times listed in the schedule.

**Withdrawal:** Withdraw from a class by notifying CHG prior to the class registration closing date indicated in the schedule. Email CHG at [registrar@chgweb.com](mailto:registrar@chgweb.com) or send a letter to: CHG, P.O. Box 889244, Atlanta, Georgia, 30356, .Attn: Registrar.

Your class fee will be refunded, minus a \$5 processing fee. Fees **cannot** be refunded for registrations cancelled after the class registration closing date. Refunds take one to two weeks to process.

**Cancellations:** CHG reserves the right to cancel any class due to insufficient enrollment. Full refunds will be issued for cancelled classes. CHG will make every effort to notify you of cancellations at least four days before your first scheduled class.

**Location:** Most classes are taught in Room 1 at the North DeKalb Cultural Center – 5339 Chamblee-Dunwoody Road, Atlanta, Georgia 30338.

**CHG Membership:** If you are not a CHG member and would like to become one, click on Membership under About CHG on the website menu.

**More Information:** Email [classes@chgweb.com](mailto:classes@chgweb.com).